

YORK COUNTY FISH & GAME ASSOCIATION, INC.

ROUTE 35, LYMAN, MAINE

BY-LAWS

ARTICLE I. NAME

This organization shall be called the YORK COUNTY FISH & GAME ASSOCIATION, INC.

ARTICLE II. OBJECTIVES OF THE CORPORATION

The objectives of this Corporation shall be:

To advance and encourage the scientific conservation and propagation of wildlife and natural resources within the State of Maine. To demonstrate to and educate the members of the Corporation and citizens generally in the advantages and value of the wild animals, fish, birds, and vegetation in appropriate areas of the State, and in the ways and means of preserving and enjoying the same. To engage in and encourage association of the members of the Corporation and of citizens for social purposes through the common enjoyment of fishing, hunting, and related firearm activities to the extent consistent with the proper conservation and propagation of wildlife and natural resources of the State, and to otherwise fulfill the purpose usually contemplated by such an association and corporation. Conducted without monetary profit to its members; and for the accomplishment of the foregoing purposes, to own, lease, or otherwise acquire and maintain, and to mortgage, lease or otherwise dispose of, real or personal property, suitable for the accomplishment of the purposes of the Corporation.

ARTICLE III. MEETINGS

SECTION 1. Fifteen members shall constitute a quorum of the Corporation for all general, special, and annual meetings, for the transaction of business including amendments of the By-Laws.

A quorum is defined as the minimum number of members who must be present for the valid transaction of business.

SECTION 2. ORDER OF BUSINESS

1. Reading of the minutes/records of the last meeting.
2. Unfinished business.
3. New business.
4. Reports of committees.
5. Reading of Correspondence.
6. Election of Officers.
7. Answering questions.
8. Miscellaneous business.
9. Entertainment.

SECTION 3. All regular monthly meetings shall be held on the last Thursday of every month. The Board of Trustees shall authorize the program and, through the President, present necessary reports on the work of the organization and its committees.

SECTION 4. Expenses of the organization must be presented to the general membership at each monthly meeting, authorized by the President and paid by the Treasurer.

SECTION 5. The Annual Meeting of the Corporation shall be held during the month of January of each year on such date as shall be fixed by the Board of Trustees. Annual reports of all Officers and standing committees shall be presented at the Annual Meeting before the election of Officers.

SECTION 6. Special meetings may be held at any time upon vote of the Board of Trustees. The Secretary shall notify all members at least three days prior to such meetings. Only such business as designated in the call shall be considered at any special meeting.

ARTICLE IV. MEMBERSHIP

SECTION 1. After completion of the application, any person recommended by a member of the Corporation in good standing, may upon review by and approval of the Board of Trustees and majority vote of the general membership present at any general meeting, become a member of the Corporation upon payment of annual dues and initiation fee.

Types of Membership:

- a. Life: 18 years of age and over.
- b. Family: includes spouse and children under 16 years of age.
- c. Senior: 18 years of age and over.
- d. Junior: 17 years of age and under.

SECTION 2. All members must conduct themselves in a sportsmanlike manner and hunt strictly according to any State or Federal laws. Any member convicted of breaking the laws of this or any other State may be expelled from membership by a majority vote of the Board of Trustees, present at any meeting, provided there is a quorum (ie. not less than 7 members).

SECTION 3. The amount of the annual dues payable by members of the Corporation and such other fees as shall be payable for the privileges extended by the Corporation to its members shall be fixed from time to time by the Board of Trustees.

SECTION 4. Dues are payable on or before January 1st of each year. Any member joining after October 1st of each year will pay six (6) months dues plus the initiation fee for the remainder of that calendar year.

SECTION 5. Any members delinquent by one month shall forfeit membership on February 1st of the current year if their dues remain unpaid. Any reinstatement shall be as new members.

SECTION 6. Members of this organization wishing to make complaints of violations of the fish and game laws may do so through the President, who shall immediately notify the proper authorities, giving them all available information. All such communications shall be made in the name of the Corporation in an executive session of the Board of Trustees and shall be considered confidential.

SECTION 7. Persons distinguished for their knowledge in matters of interest to the Corporation or who have contributed greatly to further its objectives may be elected to honorary membership at any meeting upon the recommendation of the Board of Trustees. Anyone so admitted shall be exempt from the payment of dues and assessments but have no vote in the proceedings of the Corporation.

SECTION 8. Life memberships will be granted to past Presidents and their spouse. They shall not be required to pay dues. The past President shall have full voting privileges at all general, special, annual, and Board of Trustees meetings. The spouse shall have full voting privileges at all general, special, and annual meetings.

SECTION 9. Any member who wishes to resign must do so in writing to the Secretary of the Corporation. Such member must pay all indebtedness due to the Corporation by him/herself, and forfeit all rights and claims to the Corporation.

ARTICLE V. OFFICERS

SECTION 1. The Officers shall be elected by ballot at the annual meeting of the Corporation to serve a term of one year or until their successors are elected and shall have accepted office. Their term of office shall begin upon adjournment of the annual meeting. Executive Officers of the Corporation are the President, Vice President, Secretary, Treasurer, and Sergeant at Arms.

SECTION 2. No person shall hold more than one executive office at a time.

SECTION 3. All vacancies shall be filled by a majority vote of the Board of Trustees present at any meeting, provided there is a quorum of not less than seven members.

SECTION 4. The Officers of this Corporation shall consist of a President, a Vice President, a Secretary, a Treasurer, a Sergeant at Arms, and a Board of Trustees of not less than eight (8) nor more than thirty (30) Trustees (including the Officers), and such additional standing or temporary committees as the Board of Trustees shall from time to time determine.

SECTION 5. The President, as Chief Executive Officer of the Corporation, shall supervise the affairs and activities of the Corporation. The President shall preside at all regular and special meetings. The President shall have no vote in the proceedings of the Corporation, at any general, special, or Board meetings, except in the event of a tie; in which case the President's vote shall serve to break the tie. The President shall be Chairman of the Board of Trustees, Chairman ex officio of all committees, and shall further perform such other duties that pertain to the office of the President. The President shall sign all contracts made by the Corporation and approved by the Board of Trustees, and have final approval of all bills submitted for payment. The President shall have the power, as delegated by the Board of Trustees, to appoint all special committees and fill vacancies on all committees. The President, the Secretary, and the Treasurer shall hold a key to the safety deposit box and control all legal documents of the Corporation.

SECTION 6. The Vice-President shall preside over all meetings in the absence of the President and shall perform all other duties incumbent upon the President during the President's absence or should the President relinquish his/her responsibilities.

SECTION 7. The Secretary shall keep records of all meetings. The Secretary's records shall be a permanent record of the minutes of all official meetings. The Secretary shall have custody of documents, periodicals, and correspondence of the Corporation, unless otherwise ordered by the Board of Trustees. The Secretary shall send all notices for meetings of the Corporation and shall assume the usual duties of the Secretary and such other duties as may be assigned by the Board of Trustees.

Meetings of the Board of Trustees shall be called by the Secretary at the request of the President by giving at least three days notice of time and place. The Secretary shall make a detailed report at the annual meeting of what has been accomplished by the Corporation during the year then ending.

SECTION 8. The Treasurer shall have custody of all funds. The Treasurer shall keep proper record and receipt of all dues, income and expenditures, and other disbursements. The Treasurer shall collect all monies due the Corporation and deposit same in a Bank or Trust Company approved by the Board of Trustees. The Treasurer shall sign all checks for the payment of expenses of the Corporation and receive proper vouchers thereof. All funds derived from revenue producing activities shall be turned in to the Treasurer for deposit into the approved Bank or Trust Company for deposit or investment in such financial vehicles as are approved by the Board of Trustees. The Treasurer shall place sixty-five percent (65%) of all Corporation assets liquidated, on deposit or investment in such financial vehicles as are approved by the Board of Trustees. The remaining thirty-five percent (35%) shall be placed in the general fund for the maintenance of the Corporation. Income taxes which are due on income generated by the liquidation of Corporation assets and/or capital gains, dividends, and interest on investments shall be paid on a pro rata basis, ie. sixty-five percent (65%) from capital funds and thirty-five percent (35%) from the general fund. It shall be the duty of the Treasurer to render a detailed report of the financial condition of the Corporation for the year ending at the annual meeting and when so requested by the President or by majority vote of the general membership present at any meeting. The Treasurer's accounts shall be audited annually by a committee of three appointed for that purpose by the Board of Trustees.

SECTION 9. The Sergeant at Arms (SA) shall be primarily responsible for maintaining order at all Corporation meetings. The SA shall make certain that all business is conducted according to the By-Laws of the Corporation and Robert's Rules of Order. It shall be the SA's responsibility to ensure that members are signed in before each meeting begins, and that a quorum is present before any Corporation business is transacted. It shall also be the SA's

responsibility to maintain order and to remove any member, at the order of the President or his surrogate, who is disorderly.

SECTION 10. The Board of Trustees shall be comprised of: Corporation Officers, two (2) members (the Chair and Co-Chair) of each standing committee and any member appointed by the Board who has contributed greatly to furthering the Corporation's objectives.

SECTION 11. The Board of Trustees shall have the management and control of all property, effects, and assets of the Corporation, and shall exercise a general superintendence of its interests and affairs. It shall make all contracts and purchases, or authorize same, but shall have no power to render the Corporation liable beyond the amount of money that shall be in the Treasury at the time and in excess of all liabilities. The Board of Trustees shall have the power to make special appropriations from the Corporation's investment capital with a majority vote of a quorum at any annual or special meeting.

SECTION 12. The Board of Trustees shall meet at the call of the President, shall plan and direct the work of the Corporation, and act for it between regular meetings of the members of the Corporation, but its doings must be reported at the next regular meeting. Any part of the privileges or duties of the Board of Trustees may be delegated to any Officer or committee. A quorum of the Board shall consist of not less than seven (7) members thereof. Trustees are required to attend fifty percent (50%) of the Board meetings or be subject to dismissal by a majority vote of the remaining Officers and Trustees present at a Board meeting, provided there is a quorum.

SECTION 13. The Board of Trustees shall be authorized to incur indebtedness, not in excess of the amount of money that shall be in the Treasury at the time and in excess of all liabilities. Indebtedness in excess of monies remaining in excess of all liabilities must be approved by a majority vote, provided a quorum is present, at any special or annual meeting.

ARTICLE VI. COMMITTEES

SECTION 1. All standing and temporary committees shall be elected by the Board of Trustees from among the membership of the Corporation. A standing committee is defined as any committee in existence and active for not less than two (2) years. The appointment of all other committees is delegated by the Trustees to the President.

SECTION 2. All standing committees shall have a chairman and co-chairman to oversee, organize and direct activities for that particular committee.

SECTION 3. All standing committees shall control a sum of money to be utilized for that committee's operations. The sum of which shall be established by the Board of Trustees.

SECTION 4. All chairmen of standing committees shall be obligated to give a monthly financial report to the Treasurer at the next regular general meeting.

ARTICLE VII. MOTIONS AND AMENDMENTS

SECTION 1. These By-Laws may be altered or amended at any annual, general, or special meeting of the members, only if the proposed alteration or amendment shall have been included with the notice of such meeting. All amendments must be approved by a majority vote of the members present at the annual, general, or special meeting; provided a quorum of fifteen (15) members is present.

SECTION 2. Majority vote of those present at any meeting convened in accordance with the By-Laws, provided a quorum of fifteen (15) members is present, may cause a motion to be passed and to become law of the Corporation. Such motions shall not conflict with these By-Laws. Such motions must be duly recorded and entered into the permanent records by the Secretary.

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